

**FY 2009 CAPITAL AREA METROPOLITAN PLANNING
ORGANIZATION
UNIFIED PLANNING WORK PROGRAM
PROGRESS REPORT**



Fourth Quarter/Annual Progress Report

AUGUST 1, 2009 TO OCTOBER 31, 2009

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The FY 2009 Unified Planning Work Program has been approved and adopted by the Capital Area Metropolitan Planning Organization Board of Directors at the regularly scheduled meeting of August 20, 2008.

Minutes of the meeting are on file at the Department of Community Development/Planning Division - Room 120, John G. Christy Municipal Building, 320 East McCarty, Jefferson City, Missouri 65101.

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Entries by Quarter – symbol and color

Q1 = First Quarter Entries – November through January

Q2 = Second Quarter entries – February through April

Q3 = Third Quarter Entries – May through July

Q4 = Fourth Quarter – August through October / Annual

Administration and Staff for CAMPO

The CAMPO memorandum of understanding identifies the City of Jefferson as having the responsibility for administration of CAMPO, and as such, provides staffing for CAMPO. For FY 2009, the City of Jefferson provides for a Director, a Staff Assistant, and two full time transportation planners.

Unified Planning Work Program Elements for FY 2009

The work program for the MPO identifies what the MPO will do to meet the federal transportation planning requirements, affect coordination and cooperation in comprehensive planning for the region, and identify and satisfy the needs and priorities of the MPO membership to the greatest extent possible and consists of work elements that focus on the different components required to accomplish the work program.

These work elements are themselves divided into sections that identify the funding used in accomplishing the work element, the activities intended to accomplish those work elements, the agency or organization will perform those activities, an estimated schedule for completing the activity and the resulting products of the activities.

The CAMPO UPWP consists of the following work elements:

1. CAMPO Program Administration and Support
2. General Development and Comprehensive Planning
3. Long Range Transportation Planning
4. Short Range Transportation Planning
5. Transportation Improvement Program
6. Transit Planning

Unified Planning Work Program Work Element Tasks

1.0 CAMPO Program Administration and Support

This work element reflects basic overhead, direct program support and general administrative costs. Activities under this work item include direct program support, administration, interagency coordination, citizen participation, public information, local assistance, and UPWP development.

1.1. Program Support

1.1.1. **Responsible Agency:** CAMPO staff

1.1.2. **Program Activities (Methodology)**

- 1) Prepare agendas, materials and minutes for CAMPO Committee and subcommittee meetings and respond to individual committee information requests
 - Q2 Staff prepared agendas and related materials for Technical Committee meeting in December, February, March, and April and the Board of Directors meetings in November, through April
 - Q3 Staff prepared agendas and related materials for Technical Committee and Board meetings in May, June and July, and the project prioritization subcommittee in June
 - Q4 Staff prepared agendas and related materials for Technical Committee and Board meetings in August, September and October, and the project prioritization subcommittee in August and October.
 - Q4 Staff researched and reported on TIGER grants to the Technical Committee and the Board of Directors
 - Q4 Staff prepared comments, reference and links to source materials for the CAMPO website, for the planning process review completed in late 2008
- 2) **Develop the unified planning work program and budget for the fiscal year**
 - Q1 Reviewed FY 2008 budget and staff time allocations for use in the FY 2010 UPWP
 - Q2 Worked on the 2010 UPWP through April
 - Q3 Draft was prepared and updated through July for August and September meetings
 - Q3 A meeting was held with the City of Jefferson Finance department on the MPO budget
 - Q4 UPWP and budget was approved and adopted in September of 2009
- 3) **Attend meetings as required to accomplish program objectives**
 - Q1 CAMPO staff attended Development review meetings with Jefferson City, and MoDOT stimulus meetings on January 6 and 9

- Q2 A CAMPO representative participated in the MoDOT 2009 EEO contract compliance workshop as a panelist in the “Local Government Panel Discussion” on Feb 9 and attended the FHWA Title VI workshop on Feb 10, and the MoDOT Planning Partners meeting on February 10, 2009
- Q3 Attended the MoDOT STP meeting in June
- Q3 Participated in project prioritization activities
- Q4 Held a coordinated human services transportation meeting in August for human service agencies and transportation provider agencies in the region
- Q4 Attended St. Martins Boar of Aldermen meeting to provide updates and information
- Q4 Attended a MoDOT public meeting in August for US50/Rt. 179 improvements
- Q4 Met three times with the project prioritization subcommittee and chairman on the progress of activities for the Board and Technical Committee
- Q4 Attended bylaws subcommittee meeting
- Q4 Met with MoDOT and CAMPO members on the STP funding program
- 4) **Prepare and submit documents required by State and Federal agencies, including annual reports, progress reports, invoice statements, and other documents as needed such as the TIP, UPWP, amendments, minutes, and correspondence files**
 - Q1 MoDOT was provided with the annual Title VI Report, and the Annual Work Program progress report and billing
 - Q3 Prepared the Quarterly Progress Report for the 2nd quarter
 - Q4 Prepared the Quarterly Progress Report for the 3rd quarter
 - Q4 Prepared and distributed regional geographies map with boundaries within the MPO planning area
- 5) **Produce a list of obligated projects from the previous fiscal year**
 - Q1 The list of obligated projects was completed, distributed and placed on the website in November of 2008
- 6) **Provide templates, information, a workshop and data for CAMPO members to develop Limited English Proficiency (LEP) plans.**
 - Q1 Limited English Proficiency Plan requirements, maps, examples of plans, data for development of plans for each MPO member jurisdiction, and links to Federal funding agencies with LEPP requirements were developed in December of 2008 and January of 2009, presented to the Technical Committee and the Board of Directors in January of 2009, and placed on the CAMPO website

1.1.3. Products (estimated completion dates)

- 1) **Annual work program budget (June 2009)**
 - Q1 To be done in second quarter
 - Q2 Work continues through second quarter

- Q3 Drafted in third quarter, presented to the MPO committees in the draft UPWP
- Q4 Approved and adopted in 4th quarter
- 2) **Annual work program (June, 2009)**
 - Q1 To be done in second and third quarter
 - Q2 Work continues through second quarter
 - Q3 Drafted in third quarter, presented to the MPO committees the draft UPWP
 - Q4 Approved and adopted in 4th quarter
- 3) **Quarterly progress report (November, 2008, February, May, August 2009)**
 - Q1 The fourth quarter/annual progress report was completed in November, 2008
 - Q2 The first quarter progress report was completed in February, 2009
 - Q3 The second quarter progress report was completed in May, 2009
 - Q4 The Third quarter progress report was completed in September, 2009
- 4) **Annual progress report (November, 2008)**
 - Q1 The annual Progress Report was completed and submitted to MoDOT, FHWA and FTA in December of 2008
 - Q1 The Annual Progress Report was distributed to the CAMPO technical Committee and the Board of Directors in January of 2009
- 5) **A list of obligated projects from the previous year (November, 2008)**
 - Q1 Completed in November of 2008
- 6) **Templates and LEP workshop (November, 2008)**
 - Q1 Completed in December, 2008 (see 6a)

1.2. Public Participation

1.2.1. Responsible Agency: CAMPO staff

Program Objectives (Methodology)

- 1) Improve communications and participation from persons within the community served by CAMPO, including those traditionally underserved by transportation and those who have not traditionally participated in the planning process
- 2) The provision of opportunities for convenient public access, review and comment on CAMPO planning and programming documents, as well as the data and forecasts on which they are based
- 3) Promote comprehensive public participation activities at all levels of planning, throughout the CAMPO area
- 4) Support public engagement activities intended to develop public infrastructure through active community involvement

1.2.2. Program Activities

- 1) **Provide the public with notice of CAMPO committee meetings, forums, and focus groups**
 - Q4 Public notice was provided for technical Committee and Board meetings according to the requirements of the Public Participation Plan throughout the year
- 2) **Promote public participation techniques to reach out to those traditionally underserved by transportation and those who have not traditionally participated in the planning process**
 - Q4 No special actions taken during the first through fourth quarter, the usual public participation techniques were used
- 3) **Conduct public participation, public meetings, hearings and workshops, as needed and in accordance with the Public Participation Plan**
 - Q4 No special public participation actions were taken related to public meetings, hearings, and workshops during the first through fourth quarters
- 4) **Maintain CAMPO data and files for Title VI, Environmental Justice, and related non-discrimination activities**
 - Q1 Title VI Annual Report prepared and submitted to MoDOT in December, 2008
- 5) **Improve notice and documentation for opportunities to comment on proposed transportation projects, plans and programs for citizens, affected public agencies, private transportation providers, and other interested parties**
 - Q1 The CAMPO website was updated with a new transit schedule and route guide in January, the List of Obligated Projects, and the LEPP materials for member organizations (as mentioned in 1.1/ 6a)
 - Q3 Also updated were agendas, minutes and announcements through first, second and third quarters
 - Q3 Maintenance of the public information/ CAMPO website
 - Q4 Notices, publications and advertisements were provided in newspaper advertisements, new documents (plans, agendas, minutes, etc.) were posted on the web page and in the Announcements section of the website for first through fourth quarters
 - Q4 Developed a special webpage for ARRA TIP amendments, status reports, updates and project information

1.2.3. Products (estimated completion dates)

- 1) **CAMPO meeting notices, publications and advertisements (ongoing)**
Q3 (See #5 activities)
- 2) **Maintain web pages on transportation plans and programs and the data, policies and forecasts that support them (ongoing)**
Q3 (See #5 activities)
- 3) **Updates to the CAMPO Public Participation Plan if warranted (July 2009)**
Q4 No changes in the first quarter, second quarter, or third quarter, although needed changes came to light in the second quarter. These changes did not occur in the fourth quarter

1.3. Staff Development

1.3.1. Responsible Agency: CAMPO staff

1.3.2. Program Objectives

- 1) Improve the professional skills needed by CAMPO staff to accomplish the requirements of federal, state and local transportation regulations and laws

1.3.3. Program Activities (Methodology)

- 1) **Participate in professional meetings, conferences and workshops in areas related to transportation planning and Metropolitan Planning Organization activities.**
Q2 Alan Morrison, Janice McMillan, and Sonny Sanders attended the webinar for "CTPP Planning for Urbanized Area Boundaries"
Q3 Alan Morrison participated in AICP web-based seminars for professional certification maintenance in June and July for law and ethics, and Census.
Q4 Alan Morrison participated in AICP web-based seminars for professional certification maintenance in August and October for wind energy and multi-modal transportation planning funding.
Q4 Alan Morrison and Janice McMillan attended media relations training
Q4 Attended the annual MPO conference in Kansas City in October
- 2) **Training in computer applications and technical processes through vendors, NTI, NHI, FHWA, and FTA (for example)**
Q1 None in the first quarter
Q2 One staff member is enrolled in a CITE ITS course during the second quarter and third quarter
Q3 Sonny Sanders completed the CITE ITS Systems 44 hour certification course online
- 3) **Seek professional development for incorporating freight into transportation planning**
Q1 Researching the issue

Q3 No action during second or third quarter other than the presentations to CAMPO

Q4 No action during fourth quarter

1.3.4. Products (estimated completion dates)

1) Freight planning program (ongoing)

Q1 Research phase only in the first quarter

Q3 CAMPO secured two freight related committee presentations in the third quarter

2.0 General Development and Comprehensive Planning

2.1.1. Responsible Agency: CAMPO staff

2.1.2. Program Objectives

- 1) **Better understanding of demographic and socioeconomic patterns and trends within the CAMPO region**
- 2) **Respond to requests for information from local, state and private agencies and the public**

2.1.3. Program Activities (Methodology)

- 1) **Expand, organize and maintain socioeconomic and demographic databases. Include items such as land use, transportation infrastructure, housing, environmental, and open space**

Q3 Staff attended the webinar for “CTPP Planning for Urbanized Area Boundaries”

Q3 No action taken for the first and second quarters, third quarter consisted of following census and state data activities

Q3 Assembled a Jefferson City specific local functional classification database from the adopted GBA street database and list provided from Shane Wade and in consultation with Shane Wade and Eric Barron.

Q3 Updated the St. Martins Zoning Map

Q3 Updated the Holts Summit Zoning Map

Q4 Added national bridge database to bridge inventory and presented to Technical Committee and Boar of Directors, and placed information on the website

Q4 Provided assistance with street maps, functional classification map, and project map for the local transportation planning process

Q4 Provided assistance for the ARRA commuter parking and Missouri Blvd. TE applications

Q4

- 2) **Maintain data on low-income, elderly, disabled, and minority populations to support environmental justice outreach and analysis**

Q3 Limited to following census and state data activities

- Q4 Monitoring data state and federal activities, no action required for this quarter
- 3) **Coordinate with GIS staff for the production, collection, storage, analysis and presentation of information for CAMPO and public use**
 - Q2 Attended several linear referencing and street centerline meetings with GIS staff
 - Q3 Updated the City of Jefferson sidewalk planning project, improving said project
 - Q3 Updated the Federal roadway functional classification databases and maps through the third quarter
 - Q3 Provided technical support to nearby GIS users in the planning area
 - Q4 Continuing Federal Roadway Functional Classification update, submitted to MoDOT, held several conversations and modifications, currently waiting approval

2.1.4. Products (estimated completion dates)

- 1) **Preparation of maps, other graphics, and databases as necessary for CAMPO and local agency use (ongoing)**
 - Q1 CAMPO staff produced the “official zoning map of Jefferson city” by request of the City of Jefferson
 - Q1 Updated St. Martin’s Zoning/City Limits map
 - Q1 Production of a map and calculations of the mileage of roads maintained by/for Jefferson City
 - Q3 See item 1 in the Activities section
- 2) **Up to date data bases suitable for identifying trends, and conducting analyses, such as demographic and socio economic analyses (ongoing)**
 - Q1 Provided assistance and support for the scanning of 1974 historic aerial photographs and provision of “clipping” those same photographs
 - Q3 See item 1 in the Activities section

3.0 Long Range Transportation Planning

3.1.1. Responsible Agency: CAMPO staff

3.1.2. Program Objectives

- 1) Maintenance and update of databases relevant to the MTP to keep them current
- 2) Amend and update the Metropolitan Transportation Plan as necessary
- 3) Facilitate community dialogue concerning regional development and mobility goals and to evaluate land use and transportation policies suggested as a means to achieve these goals

3.1.3. Program Activities (Methodology)

- 1) **Process amendments to the MTP to support the region’s long-range planning process**
 - Q4 No amendments brought forward for the year

- 2) **Organize the MTP components (databases, maps, plans, and modeling) for maintenance and updating, (along with transportation data, see land use and socioeconomic information in General Development and Comprehensive Planning)**
 - Q4 Review status and update annexation databases and maps for the region
- 3) **Maintain an inventory of multi-modal transportation facilities and services within the metropolitan planning area for transit, rail, river, aviation, freight, and other transportation modes**
 - Q3 No action taken in the first through fourth quarter
 - Q4 Implemented bridge inventory data and traffic count data online
- 4) **Develop and maintain traffic count and congestion data**
 - Q2 No action taken in the first or second quarter
 - Q3 Database content is in discussions with City of Jefferson IT Department on count data maintenance and updating of databases
 - Q4 Implemented traffic count data online
- 5) **Traffic Analysis Zone review, maintenance and update as necessary**
 - Q1 No action taken in the first quarter
 - Q2 No action taken for 2nd quarter, TAZ software and delineation for inclusion in the Census Bureau's TIGER files database has been postponed until 2011. No more activities for TAZs are anticipated for this fiscal year
 - Q4 No action required in third or fourth quarter, monitoring only
- 6) **Assist MODOT in maintaining current maps of roadway functional classifications**
 - Q2 Functional Classification change forms were completed and proposed changes sent to MoDOT after approval by the Board of Directors in May, 2009
 - Q3 Finalized and sent to MoDOT 80 functional classification change request forms. Action by MoDOT is pending in third quarter.
 - Q3 Generated a report of road mileage, using the newly proposed FC system under review by MoDOT
 - Q4 Submitted proposed revisions to MoDOT for approval after several communications and discussions
- 7) **Census TAZ update**
 - Q2 A decision by the CTPP Oversight Board was made on November 3, 2008 to delay the effort until 2011. The new schedule now is:
 - Q2 Software development, testing completed by Early 2011
 - Q2 Distribution of materials (software, TIGER files) Spring 2011
 - Q2 State DOTs and MPOs submit TAZs to CB Summer 2011
 - Q2 Census Bureau scheduled for verification in Fall 2011
 - Q3 Staff attended the webinar for "CTPP Planning for Urbanized Area Boundaries"

Q4 Monitor census and CTPP activities through government listservers and advisories

3.1.4. Products (estimated completion dates)

1) **Consolidated CAMPO area transportation databases (July, 2009)**

Q4 This an ongoing activity for the year, specific actions on infrastructure, accident and traffic cited elsewhere

2) **Cooperative studies and exchanges of information between agencies (on-going)**

Q1 See transit routes and schedule update project in work element 6.0

3) **Traffic Analysis Zone(TAZ) review (June 2009)**

Q1 No action required for the first quarter

Q2 Cancelled in second quarter

4) **Travel demand model data update (continuous)**

Q4 No action required for the year

5) **Census TAZ update (April- July 2009)**

Q2 Rescheduled to 2011

Q4 No action required for the year

4.0 Short Range Transportation Planning

4.1. Coordination of Public Transit Human Service Transportation

4.1.1. Responsible Agency: CAMPO staff.

4.1.2. Program Objectives (Methodology)

- 1) Improve employment related transportation for disabled and low-income residents
- 2) Convene focus groups
- 3) Improve coordination and efficiency in human services transportation planning
- 4) Support improved job access and reverse commuting through section 3516 funding
- 5) Support and assist in actions and programs that go beyond required ADA actions
- 6) Improve awareness and facilitate applications for section 5310 funding

4.1.3. Program Activities

- 1) Provide assistance to local governments and applicant agencies in developing transit/paratransit projects for inclusion in the Transportation Improvement Program

Q1 Monitored stimulus activities for impact on member agencies

Q2 TIP amendments for transit were made as required

Q3 Researched TIGER discretionary funding programs and presented findings to the Board of Directors and the Technical Committee

- 2) Participate in transit-related studies sponsored by other agencies and jurisdictions
 - Q3 No action taken for the first through third quarter
 - Q4 Assisted in route changes and new route maps and scheduling
- 3) Convene an annual human services transportation group meeting
 - Q2 No action taken for the first or second quarter
 - Q3 Convened the annual meeting in the third quarter
- 4) Monitor, prepare, and distribute information on the region's senior and disabled transportation services
 - Q2 No action taken for the first or second quarter
 - Q3 Developed two directories for seniors and disabled human services and transportation providers – also updated the service provider’s directory and created a draft services provider directory for public distribution.
- 5) Review applications for Section 5310 vehicles and recommend funding recipients
 - Q4 No action required for the first through fourth quarter, no applications received
- 6) Identify or maintain a clearinghouse of information and resources for coordinating agencies
 - Q2 No action taken for the first or second quarter
 - Q3 Funding availability for 5310, 5316 and 5317 announced at meetings and committees, service directories were distributed for updating
- 7) Develop and maintain a directory of local state, and federal contacts for agencies dealing with human services transportation
 - Q1 No action taken for the first quarter
 - Q2 Updating the directory is continuing through the second quarter and into the third quarter
 - Q3 Drafted in the third quarter
 - Q4 Completed in the fourth quarter
- 8) Develop and maintain a directory of human service agencies and transportation providers, along with their services
 - Q1 No action taken for the first quarter
 - Q2 Updating the directory is continuing through the second quarter
 - Q3 Drafted in the third quarter – continuing through the 4th quarter
 - Q4 Completed in the fourth quarter, distributed to CAMPO committees and participants, placed on the CAMPO website with announcements

4.1.4. Products (estimated completion dates)

- 1) Information and resources for agencies and organizations (ongoing)
 - Q2 No action taken for the first or second quarter

- Q4 Human services transportation directory completed in the fourth quarter
- 2) Forum for multi-agency human services transportation planning (annual)
 - Q2 No action taken for the first or second quarter
 - Q3 Convened in the third quarter
- 3) Additional Section 5310 applications for human service agencies for 2010 funding (May-July 1, 2009)
 - Q3 Announced availability of funding to committees
 - Q4 no applications received

4.2. Bicycle and Pedestrian Planning

4.2.1. Responsible Agency: CAMPO staff

4.2.2. Program Objectives

- 1) Maintain and implement the Bicycle and Pedestrian Elements of the Long-Range Transportation Plan, as necessary
- 2) Encourage communities to integrate bicycle and pedestrian transportation needs in local plans, capital improvement programs and transportation improvement projects
- 3) Address the needs of bicyclists and pedestrians through technical and planning assistance

4.2.3. Program Activities (Methodology)

- 1) **Participate in coordination with City departments and representatives from agencies, such as Parks and Recreation, MODOT committees, focus groups, technical staff, and private interest groups for bicycle and pedestrian planning**
 - Q4 Sidewalk planning activities through mapping and database development in association with Jefferson City and Holts Summit
- 2) **Assist local governments and other project sponsors in the development or design of bicycle and pedestrian plans or projects**
 - Q2 CAMPO assisted Holts Summit with maps for an ARRA TE application
 - Q4 Assisted City of Jefferson Public Works on sidewalk maintenance program planning in second quarter, may be possible asset management implications for the future, continuing through the fourth quarter
- 3) **Convene an annual bicycle/pedestrian focus group meeting**
 - Q4 No activities took place this year
- 4) **Assistance in development of the Jefferson City local sidewalk plan**
 - Q1 Updated the sidewalk database
 - Q2 Staff participated in sidewalk planning for Jefferson City, specifically, prioritization of sidewalks through high priority, medium priority and exempt categories. The process is continuing.

- Q3 Completed a sidewalk database update, created priority levels within the sidewalk database, created various maps to support the sidewalk plan
- Q3 Created metadata for the sidewalk database and sent to JC GIS for review and comments.
- Q4 continuing through the fourth quarter
- 5) **Review Transportation Enhancement applications bicycle and/or pedestrian components (on-going)**
 - Q1 No action taken for the first quarter
 - Q3 CAMPO participated in ARRA Transportation Enhancement funding notification, local project ranking and District 5 project selection through second and third quarter

4.2.4. **Products (estimated completion dates)**

- 1) **Maintain and implement the Bicycle and Pedestrian Elements of CAMPO plans (on-going)**
 - Q4 Sidewalk databases and maps were produced for the City of Jefferson for development of their sidewalk planning program - implementation
- 2) **Amendments to the MTP and TIP for bicycle and pedestrian projects if necessary (on-going)**
 - Q4 No amendments for these items this year

4.3. **Goods Movement/Freight Planning**

4.3.1. **Responsible Agency: CAMPO staff**

4.3.2. **Program Objectives**

- 1) Integrate freight transportation issues and concerns within the overall metropolitan transportation planning process

4.3.3. **Program Activities (Methodology)**

- 1) **Research data sources and information on the freight related programs and plans**
 - Q1 Staff is researching this, it is in progress
 - Q1 Participated in a FHWA freight web-based seminar
 - Q3 Staff met with the MoDOT freight coordinator and arranged a presentation at the May Technical Committee and Board meeting
- 2) **Improve estimates of freight traffic movement and freight generation within CAMPO area**
 - Q4 No activities took place this year
- 3) **Convene an annual transportation goods movement/freight focus group meeting**
 - Q4 No activities took place this year

4) **Review necessity of an update of the freight element of the MTP**

Q4 No activities took place this year

4.3.4. Products (estimated completion dates)

1) **Development of freight and goods movement databases (ongoing)**

Q4 No activities took place this year

4.4. Transportation Safety Planning

4.4.1. Responsible Agency: CAMPO staff

4.4.2. Program Objectives

- 1) Foster communication and regional collaboration among local, state, regional, and federal safety activities and cooperation with regional planning organizations, city, county and state safety planning organizations and safety stakeholders on transportation safety issues
- 2) Support the Strategic Highway Safety Plan (SHSP), and emergency planning and coordination for accident reduction and natural hazard planning

4.4.3. Program Activities (Methodology)

1) **CAMPO intends to increase the amount of accident and safety data collected, and to identify accidents and natural hazards as areas for CAMPO to focus on**

Q3 Acquired accident data for 2007 and 2008 from MoDOT

Q3 Acquired the most recent bridge and AADT data from MoDOT

Q3 Generated a list of functionally obsolete or structurally deficient bridges, and

Q4 Presented and discussed the bridge data with the CAMPO committees and placed it on the CAMPO website

2) **Seek additional technical and financial resources to assist in developing transportation safety analysis tools for the region and to improve crash data quality**

Q4 No action taken for the year

3) **Work with local agencies, state DOT, FHWA, and FTA to refine the CAMPO role in SAFETEA-LU transportation safety planning**

Q4 No action taken for the first through fourth quarter

4) **Develop and maintain transportation system safety data, acquire and maintain accident and crash data for CAMPO region**

Q3 See activity #1 section

5) **Support member agencies in integrating safety considerations into project evaluation**

Q3 No significant action taken for this year

6) **Convene an annual transportation safety focus group meeting**

Q4 No action taken for this year

4.4.4. Products (estimated completion dates)

1) **Updated database of traffic accidents and safety-related data (ongoing)**

Q3 No action taken for the first through third quarter

Q4 Safety /accident data acquired, but reexamining it through the fourth quarter

2) **Mapping of crash data (July, 2009)**

Q3 No action taken for the first through third quarter

Q4 Initial map prepared, reevaluating the mapping options due to limitations in data

3) **Annual report containing analyses of accident data at CAMPO level (October, 2009)**

Q4 Working on value of current data as acquired, evaluating revising data

4.5. Transportation Security Planning

4.5.1. Responsible Agency: CAMPO staff

4.5.2. Program Objectives

- 1) CAMPO will assist state and local planning efforts through collection and analysis of accident and infrastructure condition data, and improvements in project selection and investment
- 2) Enhance protection of critical transportation infrastructure
- 3) Identify and improve communication with special needs populations during emergencies
- 4) Support the development of emergency evacuation plans

4.5.3. Program Activities (Methodology)

1) **Identify special needs populations in the CAMPO area**

Q4 No action taken for the year

2) **Support emergency management agency development of evacuation and emergency response plans**

Q4 No plans with CAMPO participation were updated this year

3) **Add security as a component in evaluating project priorities**

Q2 No action taken for the first through second quarter

Q3 Staff and committees attended an Intelligent Transportation System (ITS) presentation to educate and increase the awareness of ITS and in security and metropolitan transportation planning

4) **Convene an annual transportation security focus group meeting**

Q4 No action taken this year

4.5.4. Products (estimated completion dates)

- 1) Report on special needs population (July, 2009)

Q4 No action taken this year, other activities (such as ARRA) took on a higher priority

5.0 Transportation Improvement Plan

5.1.1. Responsible Agency: CAMPO staff

5.1.2. Program Objectives

- 1) **Improve and maintain a current Transportation Improvement Program**
- 2) **Identify projects and programs over a three to five year planning horizon**
- 3) **Facilitate coordination and cooperation from Federal, State and local members of CAMPO in the production of the TIP**
- 4) **Program Activities (Methodology)**
- 5) **Prepare an updated 2009-2012 CAMPO Transportation Improvement Plan**

Q1 In progress, forms and schedules are being updated

Q2 Schedule developed, projects received and TIP is being assembled through the second quarter, continuing through September

Q3 Drafted and presented to committees in the third quarter

Q3 This year the TIP is large due in part to the addition of American Recovery and Reinvestment Act (ARRA) funding of road and transit projects, several statewide rail projects, MoDOT Safe and Sound Bridges projects and MoDOT Scoping and Design projects

Q4 Approved and adopted September 16, 2009

- 6) **Incorporate annual transit Program of Projects public participation activities into the annual TIP public participation activities**

Q2 No action taken for the first or second quarter, anticipate doing this in the third quarter

Q3 Done in the third quarter

- 7) **Facilitate amendment of the Transportation Improvement Plan, as required**

Q1 Transit amendment was required for first quarter

Q2 Eight amendments were approved by the CAMPO Board of Directors in the second quarter (five transit and three MoDOT amendments)

Q3 Three MoDOT TIP amendments were approved in the third quarter

- 8) **Refine TIP program forms and procedures**

Q2 In progress through the first and second quarter

- Q4 Preliminary application revisions done in fourth quarter as part of project selection and prioritization in progress
- Q4 Assisted the Project Prioritization Subcommittee in research, reference, and consultation for the development of a project selection and prioritization process

Products (estimated completion dates)

- 1) An approved 2009 TIP (August 2009)
 - Q2 In progress for the first through the third quarter
 - Q3 Draft tip sent to committees in third quarter
 - Q4 Approved and adopted in the fourth Quarter, September 16
- 2) TIP amendments as required (on-going)
 - Q1 None in first quarter
 - Q2 Eight amendments in the second quarter
 - Q3 Three amendments in the third quarter
 - Q4 No amendments in fourth quarter – Total for year = 11

6.0 Public Transportation (transit) Planning

6.1.1. Responsible Agency: CAMPO staff, JEFFTRAN

6.1.2. Program Objectives

- 1) Assistance in transit planning
- 2) Improve local and regional mobility and modal choice
- 3) Advocacy for development of intermodal facilities

6.1.3. Program Activities (Methodology)

- 1) Assist in route evaluation and Environmental Justice evaluations if required
 - Q1 CAMPO staff, in cooperation with JEFFTRAN, completed a revised JEFFTRAN Route Schedule & Route Guide, including scheduling, mapping, layout and graphics work
- 2) **Support transit providers in the integration of safety and security considerations into projects**
 - Q1 TIP amendment processed for security surveillance cameras at the transit transfer center
- 3) **Assist and cooperate with transit security planning activities**
 - Q1 See Activity #2)
- 4) **Assist and cooperate with transit LEP planning activities**
 - Q1 Initiated a Limited English Proficiency Plan for JEFFTRAN in January, 2009
 - Q3 JEFFTRAN LEPP final draft with second survey sent to JEFFTRAN and Jefferson City Planning & Transportation

5) **Include transit Program of Projects into TIP preparation and advertisement**

Q3 done in the third quarter

6) **MPO staff to provide project management and coordination for transit in a transfer and maintenance facility feasibility and site analysis study, the actual study is to be done by consultant**

Q4 Not required for this year

6.1.4. Products (estimated completion dates)

1) **Improvements in transit safety and security (continuous)**

Q4 TIP amendments reflecting security and safety projects. Transit and Transfer Center Video Surveillance System in March, Emergency Generator/Back-up power source, bus shelter(s) installation, power security entrance gate with card reader for CM/Transit Facility lower entrance in April.

2) **Transit maintenance and transfer facility feasibility study by consultants(October, 2009)**

Q4 Not required